

Request for Quote (RFQ) for:	Clare & Gilbert Valley's Economic Development Plan
Issue Date:	28 March 2018
Due Date:	20 April 2018
Lodgement details:	Email Dylan Strong, CEO, Regional Development Australia Yorke and Mid North <a href="mailto:ceo@yorkeandmidnorth.com.au">ceo@yorkeandmidnorth.com.au</a>

### 1. INVITATION

RDA Yorke and Mid North ("Principal") invites quotes for provision of *"a Clare & Gilbert Valley's Economic Development Plan* ("the Requirement").

### 2. BACKGROUND

The Clare and Gilbert Valleys cover 4 towns and 11 villages with a total area of 185,142 hectares. The council comprises of 9 councillors, plus the Mayor. The district has some of the most scenic and productive lands in Australia which can deliver both products and experiences. As the lands are productive and fertile this results in outstanding cropping opportunities and livestock production, providing a strong base for the Clare Valley. The Clare and Gilbert Valleys Council is 77km away from the Adelaide CBD, providing the comfort of accessibility to the city as well as the space and freedom of a rural area.

The Clare & Gilbert Valley's Economic Development Plan is a key deliverable agreed upon between RDAYMN and CV&GVC for 2017/18.

### 3. STATEMENT OF REQUIREMENT - SCOPE OF WORK

The successful respondent will deliver an Economic Development Plan which articulates the agreed vision, aspirations and objectives for Economic Development in the Clare & Gilbert Valleys region over a three year period.

It is expected that the Plan will:

- Bring together key activities and opportunities identified across private and public sectors;
- Include a spatial overlay of opportunities;
- Include a small spotlight piece ie on Watervale and Riverton to demonstrate how the tapestry of local community opportunities come together;
- Be three years in length.

It is envisaged that this will then shape the priority activities that RDAYMN will undertake for CGVC. The Plan will also inform the next CGVC Strategic Plan and the CGVC Development Plan review.

## REQUEST FOR QUOTE

No.	Task and Deliverables	Due Date
1.	Review and analyse the provided reading material in preparation for the planning workshop with RDA Yorke and Mid North and Clare & Gilbert Valleys Council.	
2.	Planning workshop Facilitate a planning workshop with RDA Yorke & Mid North and Clare & Gilbert Valleys Council to identify Priorities/Aspirations.	
3.	Planning workshop outcomes report Prepare a summary outcomes report from the planning workshop.	
4.	Draft Clare Economic Development Plan Draft a Clare Economic Development Plan, covering, but not limited to: <ul style="list-style-type: none"> <li>a. Industry gaps and opportunities;</li> <li>b. Capacity and capability of existing businesses;</li> <li>c. Existing infrastructure, gaps and opportunities;</li> <li>d. Inputs for business and addressing barriers to industry development;</li> <li>e. Community capacity;</li> <li>f. Tourism: "Destination of Choice"</li> <li>g. "Small Towns in Focus" eg Watervale, Riverton;</li> <li>h. Knowledge-based employees attraction opportunities.</li> </ul>	
5.	Consultation workshop Facilitate a consultation workshop with RDA Yorke and Mid North and Clare & Gilbert Valleys Council to present Draft Priorities/Aspirations. (Amendment reflecting feedback received from CGVC may be required.)	
6.	Final - Clare Economic Development Plan Finalise the Clare Economic Development Plan based on feedback from the consultation workshop and submit to RDA Yorke and Mid North.	

RDAYMN will supply the following documents:

- Survey responses from consultation with business and community owners.
- An analysis of the Clare and Gilbert Valley Asset Management Plan and the 1- 5 year priorities in relation to Transport, Stormwater, CWMS and Buildings and Structure as well as the current Flood Mitigation works;
- RDAYMN Infrastructure Audit;
- RDAYMN Regional Road Map;
- Water- Re-use and management report undertaken with the Clare Valley Wine Grapegrowers Inc around water supply;
- Clare Township Spatial Analysis Report;
- Clare Valley Regional Visitation Strategy;
- Clare Valley Tourism Vision;
- CGVC Strategic Direction report ;
- Legatus Freight Plans;
- An analysis of the opportunities through NDIS ;
- Findings from Clare and Burra Tourism Research project.

The following State Government and regional plans should be reviewed and referenced to align priorities:

- Transport and Land Use Study;
- State Strategic Plan;
- State Economic Priorities;
- NRM Strategic and Business Plans

#### 4. EVALUATION CRITERIA

Respondents will be evaluated against the following general criteria:

- Prior performance,
- Demonstrated relevant experience,
- Compliance with Statement of Requirements,
- Management approach, capability and capacity (including methodology, proposed work plan, availability of resources),
- Price/cost.

Respondents are required to provide supporting information at Attachment 1 to enable these criteria to be assessed.

#### 5. RFQ SUBMISSION

A brief proposal with Attachment 1 must be submitted electronically by 20<sup>th</sup> April 2018 to Dylan Strong, CEO, RDA Yorke and Mid North via [ceo@yorkeandmidnorth.com.au](mailto:ceo@yorkeandmidnorth.com.au).

6. INQUIRIES

All inquiries are to be directed to:

Mr Dylan Strong  
Chief Executive Officer  
Regional Development Australia Yorke and Mid North  
85 Ellen Street  
Port Pirie SA 5540  
P: 1300 742 414  
M: 0428 711 182  
E: [ceo@yorkeandmidnorth.com.au](mailto:ceo@yorkeandmidnorth.com.au)

## ATTACHMENT 1

### EVALUATION CRITERIA

Please provide the following details:

#### 1. ORGANISATIONAL DETAILS

Subject	Details
Respondent's Business Trading Name	
Respondent's Registered Name	
A.B.N	
Registered business head office name and location	
Postal Address	
Contact person	
Contact details for contact person	Phone:  Mobile:  Email:

#### 2. PRIOR PERFORMANCE

Subject	Details
Detail previous work, which you have completed similar to the requirements in this RFQ.	

#### 3. DEMONSTRATED EXPERIENCE IN PROVIDING THIS REQUIREMENT

Subject	Details
Detail knowledge and experience you have in providing similar requirements.	

4. CAPABILITY AND CAPACITY

Subject	Details
Provide details of key staff members that will provide the day-to-day requirements offered in your response.	

Subject	Details
Provide details of what facilities and other resources your organisation will utilise to provide the requirements.	

5. METHODOLOGY

Subject	Details
Provide details of your proposed methodology to deliver the requirements offered in your response.	

6. PROPOSED WORK PLAN

Subject	Details
Provide an implementation plan, including identification of key dates and milestones of what is to be done in sequence for the provision of the requirement.	

7. OTHER

Subject	Details
Detail any other matters that have not been previously requested that clarify and support your ability to provide the requirements.	

8. PRICES AND BILLING

Please provide price list.